

## **November 9, 2015**

The City Council met in the Council Room on November 9, 2015 with the following members present: Monica Olson, Richard Novonty, Mayor Terry Aasness & Bobbie Batesole and the following absent: Melissa Englund

Others Present: Colleen Shores, Fred Carlson, Ardell Hendrickson, Becky & Darek Buse, Dave Bedore, Jerry Buse and Diana K. Olson.

The meeting was called to order at 7:00 PM by Mayor Aasness.

All present stood to say the pledge of allegiance.

A motion was made by Novotny, seconded by Olson and carried to approve the November 9<sup>th</sup> agenda with the addition of 20A to close the meeting for special assessment litigation with Shores.

A motion was made by Novotny, seconded by Olson and carried to approve the October 12<sup>th</sup> Council minutes.

The City engineer Bob Schlieman was shot while deer hunting so another engineer from the firm will be taking over until Bob is back to work. Most items on the punch list are complete. There is a meeting scheduled for tomorrow to go over all the items on the punchlist. There was a question on the total assessment number that was presented at the public hearing vs. the totals now. There was one parcel that had an error on the frontage and that was fixed. The total special assessments are \$925,655.23 with a deferred assessment roll of \$22,896.44.

Council Member Bobbie Batesole introduced the following resolution and moved its adoption:

**Resolution 15-006**  
**Adopting Assessment Roll for the**  
**2014 Utility and Street Improvements**  
**City of Evansville, Minnesota**

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for 2014 Utility and Street Improvements which include improvements within the following areas:

### Southwest Area

- First Avenue from CSAH 1 to Second Street
- State Street from South Nelson Street to CSAH 1
- North Woodside Street from State Street to First Avenue
- South Woodside Street from State Street to a point approximately 500 feet south of State Street
- First Street from First Avenue to a point approximately 170 feet south of First Avenue
- Second Street from First Avenue to State Street
- Second Street from State Street to a point approximately 150 feet south of Second Avenue
- Second Avenue from Second Street to Railroad Street
- Alley between First Avenue and State Street from First Street to a point approximately 450 feet west of North Woodside Street
- Alley between First Avenue and State Street from Second Street to Third Street

- Alley and/or easement area south of State Street from Second Street to a point approximately 500 feet west of South Woodside Street
- Lake Street from Gran Street to a point approximately 350 feet south of Grant Street

Northeast Area

- Kron Street from Alexandria Street to St. Paul Street
- Meeker Street from Main Street to Minnesota Street
- Johnson Street from Minnesota Street to a point approximately 200 feet southwest of Main Street
- Gran Street from Meeker Court to Main Street
- Minnesota Street from Meeker Street to Johnson Street
- Douglas Street from Kron Street to Gran Street
- Alexandria Street from Meeker Street to Gran Street
- Main Street from Kron Street to Johnson Street
- Alley between Alexandria Street and Main Street from Meeker Street to Gran Street
- Alley and/or easement area adjacent to the Central Lakes Trail southwest of Main Street from Johnson Street to a point approximately 350 feet southeast of Gran Street

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EVANSVILLE, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessment shall be payable in equal annual installments extending over a period of 30 years, the first of the installments to be payable on or before the first Monday in January 2016, and shall bear interest at the rate of 3% per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2015. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the city treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

The foregoing resolution was duly seconded by Council Member Richard Novotny and upon vote being taken the following voted in favor thereof: Richard Novotny, Monica Olson, Terry Aasness & Bobbie Batesole

And the following voted against the same: NONE

WHEREUPON said resolution was declared duly passed and adopted this 9<sup>th</sup> day of November, 2015.

Council Member Monica Olson introduced the following resolution and moved its adoption:

**Resolution 15-007**  
**Adopting Deferred Assessment Roll for the**  
**2014 Utility and Street Improvements**  
**City of Evansville, Minnesota**

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for 2014 Utility and Street Improvements which include improvements within the following areas:

Southwest Area

- First Avenue from CSAH 1 to Second Street
- State Street from South Nelson Street to CSAH 1
- North Woodside Street from State Street to First Avenue
- South Woodside Street from State Street to a point approximately 500 feet south of State Street
- First Street from First Avenue to a point approximately 170 feet south of First Avenue
- Second Street from First Avenue to State Street
- Second Street from State Street to a point approximately 150 feet south of Second Avenue
- Second Avenue from Second Street to Railroad Street
- Alley between First Avenue and State Street from First Street to a point approximately 450 feet west of North Woodside Street
- Alley between First Avenue and State Street from Second Street to Third Street
- Alley and/or easement area south of State Street from Second Street to a point approximately 500 feet west of South Woodside Street
- Lake Street from Gran Street to a point approximately 350 feet south of Grant Street

Northeast Area

- Kron Street from Alexandria Street to St. Paul Street
- Meeker Street from Main Street to Minnesota Street
- Johnson Street from Minnesota Street to a point approximately 200 feet southwest of Main Street
- Gran Street from Meeker Court to Main Street
- Minnesota Street from Meeker Street to Johnson Street
- Douglas Street from Kron Street to Gran Street
- Alexandria Street from Meeker Street to Gran Street
- Main Street from Kron Street to Johnson Street
- Alley between Alexandria Street and Main Street from Meeker Street to Gran Street
- Alley and/or easement area adjacent to the Central Lakes Trail southwest of Main Street from Johnson Street to a point approximately 350 feet southeast of Gran Street

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EVANSVILLE, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such deferred assessment shall be payable in full when the land has been improved or the title has transferred on the property. This assessment is a lien against the property and needs to be paid in full at the time of a sale or improvement on this parcel.

4. The clerk shall forthwith transmit a certified duplicate of this deferred assessment to the county auditor.

The foregoing resolution was duly seconded by Council Member Bobbie Batesole and upon vote being taken the following voted in favor thereof: Bobbie Batesole, Terry Aasness, Monica Olson & Richard Novotny

And the following voted against the same: NONE

WHEREUPON said resolution was declared duly passed and adopted this 9<sup>th</sup> day of November, 2015.

We are looking into options and ideas to fix the flag pole in the park.

A motion was made by Novonty, seconded by Batesole and carried to hire Carlson-Highland to conduct the 2015 audit for an amount not to exceed \$9,000.

To upgrade the water meter reading system it would cost around \$10,150 in which we could possibly deduct \$3,000 off if we didn't do the radio read training. Council would like to search for another AR4001 or battery to experiment with.

A motion was made by Novotny, seconded by Batesole and carried to purchase an AR4001 off eBay or on-line for an amount up to \$250.

A motion was made by Batesole, seconded by Novonty and carried to approve Tessa Prigge to the Fire Department. Currently there are 2 people on the waiting list.

A motion was made by Olson, seconded by Batesole and carried to hire Karin Anderson to write a FEMA grant for the fire department for turnout gear. The fee for the grant writing is \$500.

A motion was made by Novonty, seconded by Olson and carried to approve the list of 2016 liquor and tobacco licenses.

**2016 Tobacco & Liquor Licenses**

Nelson's Store—Scott Nelson		
-Tobacco License	#1	\$50.00
Lon's Spur—Lonnie Lystrom		
-Tobacco License	#2	\$50.00
Hiway Amoco—Joan Anderson		
-Tobacco License	#3	\$50.00

Back Roads Steak House—Mahrie Ohren		
-Off-sale intoxicating Liquor License	#1	\$100.00
-On-sale intoxicating Liquor License	#1	\$1500.00
-Special Sunday On-sale Liquor License	#1	\$100.00
-Off-sale 3.2 Beer License	#1	\$5.00
Evansville Bottle Shop—Denise Quinn		
-Off-sale intoxicating Liquor License	#2	\$100.00
-Tobacco License	#4	\$50.00

The Council would like to have coffee/cookie day. Diana is to pick a date and time.

A motion was made by Novonty, seconded by Olson and carried to assess delinquent bills to taxes.

Parcel Number	Name	Amount to be assessed
72-0212-000	Justin Carpenter	\$ 950.05
72-0198-000	Paul Schecker	\$ 865.17
72-0308-000	Federal National Mortgage	\$ 714.12
72-0010-000	Donny Week	\$ 821.02

The Council proofed the personnel handbook and would like all employees to get a copy and sign a form that they received it.

A motion was made by Batesole, seconded by Novonty and carried to approve the updated personnel policy handbook.

The School referendum will not be on the TNT notices for residents which will cause an increase in 2016 once it is added to the tax statement.

A motion was made by Novonty, seconded by Olson and carried to purchase 5 City Ordinance Engine Braking Prohibited signs for \$44 per sign from MR. Signs. (24x30)

The City attorney Mike Dolan's rate will increase to \$100 per hour effective January 1, 2016.

Performance paving finished the patching.

Chemical was applied to the ponds.

Engineering America sent over the tower report which the Council will receive a copy. They were here last week to fix some leaks in the tower.

Douglas County Outreach Food Shelf sent a letter asking for donations. They will need to ask a charitable organization.

A motion was made by Novonty, seconded by Batesole and carried with regret to accept and approve the resignation of Council Member Melissa Englund effective 11/9/2015 and declare a vacancy to be filled.

Council would like to advertise council vacancy in the paper for 2 weeks with all applications due by December 1<sup>st</sup> at 3 PM and do interviews on December 8<sup>th</sup> at TBD based off how many applicants we receive.

A motion was made by Novotny, seconded by Olson and carried to approve the November bills and authorize payment. (List Attached)

Council meeting was closed at 9:43 PM for attorney client information regarding special assessments.

The Council meeting was resumed at 9:52 PM

A motion was made by Batesole, seconded by Novotny and carried to adjourn the meeting at 9:53 PM.

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Diana K. Olson